

**Tanque Verde Lutheran Church**  
**8625 E. Tanque Verde Road**  
**Tucson, Arizona 85749**  
**(520) 749-1606 (phone)      (520) 749-9814 (fax)**

**APPLICATION FOR EMPLOYMENT**

**Position Applying For:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Social Security #:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**Education:**

Schools/Colleges Attended	City & State	# Yrs	Major	Graduated Yes or No	Type of Degree

**Employment/Work Experience:** Start with your present or most recent position. Include military service assignments and volunteer activities.

Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Job Title: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
 Duties/Responsibilities: \_\_\_\_\_  
 Dates of Employment (Month/Year) From: \_\_\_\_\_ To: \_\_\_\_\_

Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Job Title: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
 Duties/Responsibilities: \_\_\_\_\_  
 Dates of Employment (Month/Year) From: \_\_\_\_\_ To: \_\_\_\_\_

Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Job Title: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
 Duties/Responsibilities: \_\_\_\_\_  
 Dates of Employment (Month/Year) From: \_\_\_\_\_ To: \_\_\_\_\_

**References:** Please provide three business references.

Name of Reference	Title and Company	Address	Phone

**Convictions:** Have you been convicted of a felony in the past 10 years? (\_\_\_) Yes (\_\_\_) No

If yes, please describe: \_\_\_\_\_

**Special Skills/Qualifications:** Describe any special skills or qualifications you have for this work. \_\_\_\_\_

**Computer Skills:** Describe your computer skills (word processing, spreadsheet, etc). \_\_\_\_\_

**For Clerical Positions:** Describe in detail your previous office experience. Be specific (computer experience, copy machine experience, typing ability, database entry ability, etc). \_\_\_\_\_

I certify that the above answers are true and complete. I understand that any misrepresentation, false or misleading information given to Tanque Verde Lutheran Church ("TVLC") by me, including but not limited to information in this application, correspondence, discussions and interviews, may result in immediate termination of any employment resulting therefrom. I understand that this application is not and is not intended to be any kind of contract or agreement. I further understand that any resulting employment is at-will, and I can resign at any time and TVLC may terminate the employment relationship at any time, i.e., either party can terminate employment at any time with or without cause and with or without notice. I authorize TVLC to obtain information concerning me from former employers and others, including but not limited to investigation of information provided in this application, correspondence, discussions and interviews, and I release TVLC and its informants from all liability in connection therewith.

Signed: \_\_\_\_\_  
(Your Signature)

Date: \_\_\_\_\_

Your Name: \_\_\_\_\_  
(Please Print Your Name)